

# Woodridge Local School District

## CHECKLIST OF REQUIRED INFORMATION MATERIAL SAFETY DATA SHEETS (MSDS)

The Hazard Communication Standard requires that thirteen (13) items of information must be included in Material Safety Data Sheets provided to purchasers. There is no specified order for these items; they may be found anywhere on the MSDS. If the preparer of the MSDS has found no relevant information for any given item, s/he must mark the MSDS to indicate that no applicable information was found. This checklist will help you in determining the completeness of a Materials Safety Data Sheet. It does not assess the accuracy of the information provided.

### Check

1.     \_\_\_     The identity used on the (container) label\*
2.     \_\_\_     Chemical and common names - may be the same as the label identity\*
3.     \_\_\_     The physical and chemical characteristics of the substance (e.g., flash point, odor, U.E.L.)
4.     \_\_\_     Physical hazards (e.g., combustible, water - reactive)
5.     \_\_\_     Health hazards (e.g., toxic, carcinogenic, corrosive) also include signs and symptoms of exposure and the medical conditions aggravated by exposure
6.     \_\_\_     Primary route(s) of entry (e.g., inhalation)
7.     \_\_\_     Air exposure limits (P.E.L. or T.L.V.)
8.     \_\_\_     Carcinogenicity
9.     \_\_\_     Precautions for safe handling and use (e.g., hygienic practices, cleaning up spills)
10.    \_\_\_     Control measures (e.g., engineering controls, personal protective equipment)
11.    \_\_\_     Emergency and first-aid procedures
12.    \_\_\_     Date of preparation of MSDS
13.    \_\_\_     Name/address/phone number of MSDS preparer or distributor

**\*THE IDENTITY USED ON THE LABEL MAY BE THE SAME AS A CHEMICAL OR COMMON NAME**

CHEMICAL\_\_\_\_\_

CHECKED BY\_\_\_\_\_

DATE ON MSDS\_\_\_\_\_