

Woodridge Local School District

TEACHER OBSERVATION REPORT - APPENDIX A-2

Time in:		Administrator's Initials:	
Time out:		Teacher's Initials:	
Teacher:		Building:	
Class Size:	Subject:	Grade:	Date:

Key: M: Meets/Exceeds Expectations NI: Needs Improvement U: Unsatisfactory N/O: Not Observed

1. Organization, Planning and Preparation		M	NI	U	NO
A.	Demonstrates knowledge of content.				
B.	Demonstrates knowledge of resources/materials/supplies.				
C.	Designs coherent instruction/relevant assignments.				
D.	Correlates objectives with course of study/standards.				
E.	Utilizes provided manipulatives and materials as needed.				
F.	Assesses student learning.				
2. The Classroom/Learning Environment		M	NI	U	NO
A.	Maintains a safe and functional classroom climate.				
B.	Creates an environment of respect and rapport.				
C.	Establishes and communicates expectations for learning.				
D.	Manages transitions.				
E.	Uses positive reinforcement.				
F.	Manages student behavior. Communicates procedures and consequences. Provides for appropriate discipline.				
G.	Arranges physical space to enhance student learning.				

	3. Instruction	M	NI	U	NO
A.	Provides tasks appropriate to ability/achievement level.				
B.	Provides clear and explicit directions.				
C.	Utilizes effective questioning strategies and elicits student participation.				
D.	Monitors student understanding and provides feedback to students.				
E.	Effectively uses classroom time.				
F.	Maintains accurate records.				

Summary/Comments/Commendations:

Teacher's Comments:

Signatures:

Evaluator: _____ Date _____

Teacher: _____ Date _____