

NOTICE OF STUDENT EXPULSION HEARING OF

SCHOOL DISTRICT OF _____

(Address) _____

(Phone) _____

PLEASE TAKE NOTICE that the _____ School District Board will hold a hearing on the above-named student's possible expulsion from the _____ School District. The hearing will be held on _____ at the _____ located at _____ commencing at _____ p.m. If the student is expelled, the Board will determine the length of the expulsion period which may extend at a maximum to the student's 21st birthday.

The School Administration has recommended that the student be expelled for:

[Describe the offense, date, and location]

The School Administration believes proof of the above conduct supports a finding that:

[Specify statutory grounds]

For these reasons, the school administration believes the interest of the school demands the student's expulsion.

PLEASE TAKE FURTHER NOTICE if the misconduct cited above is proven, in considering whether to expel the student, and if so, for what period of time, the Board may also consider the student's complete disciplinary and academic records. These student records are available for your review as outlined in Section 118.125, Wisconsin Statutes.

The Administration intends to present witnesses at the hearing with knowledge of the incident described above. The student and if the student is a minor, the student's parent or guardian, may be represented at the hearing by counsel of their choosing at their own expenses. The parties shall have the right to cross examine witnesses and to present such evidence and witnesses as deemed appropriate. The School Board shall keep written minutes of the hearing.

If the School Board orders the expulsion of the student, the School District Clerk shall mail a copy of the Order to the student, and if the student is a minor, also to the student's parent or guardian.

If the student is expelled by the School Board, the expelled student, or if the student is a minor, the student's parent or guardian, may appeal the School Board's decision to the Department of Public Instruction. If the School Board's decision is appealed to the Department, within sixty (60) days after the date in which the Department receives the appeal, the Department shall review the decision and shall, upon review, approve, reverse, or modify the decision. The decision of the School Board shall be enforced while the Department reviews the School Board's decision. An appeal from the decision of the Department may be taken within thirty (30) days to the circuit court for the county in which the school is located.

The existing suspension from school will continue until the time of the hearing.

The State statutes related to the student expulsions are Section 120.13(1)(c) and 119.25 Wis. Stats.

PLEASE TAKE FURTHER NOTICE that the hearing shall be closed.

_____ SCHOOL DISTRICT BOARD OF EDUCATION

Date: _____

By: _____