

NOTICE OF SUSPENSION

Student's Name: _____ Date: _____

Name of Parent or Guardian

Address

Dear _____:

You are hereby advised that _____ has been suspended pursuant to Board policy. The reason(s) for the suspension is (are) as follows:

_____.

Students placed on a suspension are not permitted involvement in or attendance at extra-curricular activities.

The suspension information details follow:

- A. Out of school suspension for _____ day(s) to include _____. Your child is not permitted on school grounds or at school functions during this time period. Parents will assume total responsibility for the conduct and behavior of their child during this period of suspension.
- B. Your child will be allowed an opportunity to take any quarterly, semester or grading period examinations and any course work missed during the period of suspension. Please contact _____ for additional information about making up missed work.

If you have any questions regarding the above, please feel free to contact me.

Principal