

RECORD HEARING SUMMARY REPORTS

ACTION

DATE

| | |
|--|-------|
| Initial request for records amendment | _____ |
| School District's written reply | _____ |
| Parent or other party's request for records hearing | _____ |
| Parent and/or other party notification of date, time, and place of record hearing | _____ |

**FINDINGS CONCERNING CORRECTION
OF STUDENT RECORD**

Name _____
Parent or Guardian

Address _____

Student's Name _____ Grade _____ Age _____

School _____ Custodian of Records _____

A conference was held on _____ for the purpose of considering
_____ request to review and discuss possible errors and corrections
relating to the above named student's records.

Persons present at conference:

Summary of evidence presented by initiating party:

Summary of additional relevant information:

Summary of School District decision based solely upon the evidence presented in this hearing:

Records Hearing Officer

Date

Attachments: Request for Records Amendments
Notice of School District's Action